

HEAD OFFICE

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ALL CORRESPONDENCE TO BE ADDRESSED TO THE MUNICIPAL MANAGER

Enquiries: Nkalanga AS

Reference: FIN: 8/1/1/10

15 May 2026

REQUEST FOR QUOTATION FROM SERVICE PROVIDERS REGISTERED ON CENTRAL SUPPLIER DATABASE (CSD) TO PROVIDE SUPPORT ON MSCOA BALANCE SHEET BUDGETING FOR 2026/2027 FINAL BUDGET

1. Specification

Description	Rate per hour	Hours	Total Price
MSCOA BALANCE SHEET BUDGETING FOR 2026/2027 FINAL BUDGET		800	
Subtotal			
V.A.T @ 15 %			
Total cost (Including V.A.T)			

The following documentation should be attached to the quotations:

- The recent up-to-date central supplier database (CSD) registration report detailing all compliance requirements; [Last verified between the **advert date** and the **closing date**]
- Valid Tax Compliance status pin
- Fully signed and completed declaration of interest form [downloadable from www.molemole.gov.za]
- Fully signed and completed MBD 9 form [downloadable from www.molemole.gov.za]

N.B. Failure to attach the above documents will disqualify the bidder from further evaluation.

ACV

Vision: A developmental people driven organization that serves its people"

Mission: To provide essential and sustainable services in an efficient and effective manner.

Stage 1: Evaluation on functionality

Under functionality, Bidders must achieve a minimum of 80% of the total points (rounded to the nearest decimal point) for functionality (quality) in order to be considered for further evaluation in stage 2 (Evaluation on Price and BBEE).

Criteria	Weights	Applicable values
Proof of relevant experience by the bidding company in providing mSCOA coordination and support. Attach 5 appointment letters/Orders with contactable references on Client's company letterhead Attach a maximum of 05 projects only	60	Average = 2 Good = 3 Very good = 4 Excellent = 5
Completed traceable financial accounting projects on Municipalities. Attached 4 appointment letters/Orders with contactable references on Client's company letterhead. Attach a maximum of 04 projects only	20	
Attach the MSCOA module 1,2 and 3 trainer Certificate by National Treasury.	20	
Total	100	

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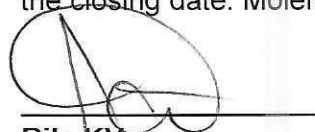
Stage 2: Evaluation of Price and Specific Goals

Preference Points for specific Goals	Means of Verification	Points
People or Business residing within Molemole Local Municipality	Statement of municipal rates or Proof of residents from Traditional Authority with the same address as the address on the CSD.	5
Woman-ownership of 51% and above (less than 51% of woman ownership prorated will apply)	Identification Document and Company and Intellectual Property Commission (CIPC) document.	5
People with Disability	Medical Report indicating Disability	5
Youth (18 to 34 years) ownership of 51% and above (less than 51% prorated will apply)	Identification Document	5

The following conditions will apply:

- a) Quotations must be on an official letterhead of the company
- b) Price(s) quoted must be valid for fourteen (14) days from the date of this offer
- c) Incomplete quotations will be disqualified from further evaluation
- d) Payment will be effected within 30 days of receipt of invoice.
- e) Quotations will be evaluated on 80/20 preference point system. Whereas 80 points will be for price and 20 will be for preference as per PPPFA of 2000, BBEEA of 2003 and Preferential Procurement Regulation of 2017.
- f) The Municipality is not bound to accept the lowest or any bid and reserve the right to not accept any quotation either wholly or a part thereof;

Kindly direct all technical enquiries to **Ms. Wiso P M at 015 501 2303** between 08:00 and 16:30. All quotations should be submitted at Mogwadi Municipal RFQ Box by the **22 May 2026 at 11h00**, clearly marked "**mSCOA BALANCE SHEET BUDGETING**". No quotations will be accepted after the closing date. Molemole municipality reserves the right to accept any quotations.



Bila KV

Acting Municipal Manager

Ref-FIN: 8/1/1/10